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October 10, 1990

## PRIVILEGED & CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION

Ms. Savi Hakim Philip Morris International Inc. 120 Park Avenue New York, New York 10017

## **Records Retention Schedule Comment Forms**

Dear Ms. Hakim:

As the October 1st deadline for the return of records retention schedule Comment Forms has passed, Bradley Brooks has asked me to write you requesting the return of the Marketing Services Comment Forms (Marketing Services -- Manager, International Marketing Services; Marketing Services -- Marketing Communications; Marketing Services -- Support Programs) by Monday, October 15, 1990.

Should you have any questions, please do not hesitate to contact me at 919-899-3061.

Sincerely,

Arthur J. DeBaugh

630/6145

cc: Bradley B. Brooks, Esquire